# Fax Timesheet to PAYEpeople : 01942 812294

PAYEpeople

| | |
|---|---|
| Contact Name | |
| Site Name | |
| Tel. No. | |

| | |
|---|---|
| Short Code | |
| Period Number | |

Amendments Required / Additional Notes
i.e. Change of Pay Rate, Employee Leaving etc.

Items Enclosed With This Form

| | Quantity | Notes | Office Use |
|---|---|---|---|
| Amendment Sheet(s) | | | |
| Tax Form(s) | | | |
| Statutory Benefit Forms (Sick Notes/MATB1 etc) | | | |
| Other (Please Specify) | | | |

| First Name | Surname | Emp Number | Hourly Rate | Hours | Weekly Salary (£) | Holiday Pay (£) | Holiday Tax. Adv. 1Wk or 2Wk (£) | Other Pay (£) | Bonus(£) | OT Basic | OT *1.5 | OT *2 | Bank Holiday Pay (£) |
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